



EXHIBITOR INFORMATION (List the name and the address for person to whom all show and logistical information should be sent.)

Company Name: _____
 Logistics Contact: _____ Job Title: _____
 Mailing Address (no P.O. Boxes): _____
 City: _____ State: _____ ZIP/County Code: _____
 Country: _____ Phone: _____ Toll Free: _____ Fax: _____
 Contact Email: _____ Website Address: http://www. _____

Marketing Contact and Phone: _____

Has your company exhibited at NSC Congress & Expo under another name? Yes No If Yes, list name: _____
 Member Number: _____ Not sure if your company is a member? Contact Customer Service at (800) 621-7619 or customerservice@nsc.org.

Interested in becoming an NSC member? (NSC member exhibiting companies receive exclusive opportunities) Yes No

If Yes, Customer Service will contact you to discuss special NSC membership rate of \$425.00 for U.S. and Canada and \$750.00 for International.

Interested in sponsorship/promotion opportunities.

BOOTH CHOICE (Minimum booth size: 10' x 10' / 3m x 3m.)

Standard Booth Rate for NSC members _____ ft. x _____ ft. = _____ total sq. ft. x \$27.50 per sq. ft. = \$ _____
 Standard Booth Rate for Nonmembers _____ ft. x _____ ft. = _____ total sq. ft. x \$28.50 per sq. ft. = \$ _____
 _____ Corner (s) x \$100 each (e.g. 20' x 20' = 2 corners; 20' x 30' or larger = 4 corners) = \$ _____
 Logo adjacent to Company Listing in the Final Show Program: \$200.00 = \$ _____
 Logo adjacent to Online Company Profile: \$200.00 = \$ _____
 Booth Rental Package: (Includes cost of 100 sq. ft. or 9 sq. meter booth space.) \$5,050.00 = \$ _____
TOTAL \$ _____

Special Request* (please check) Corner Perimeter Wall Other: _____
 1st Choice _____ 2nd Choice _____ 3rd Choice _____ 4th Choice _____

* Indicating booth choice does not guarantee assignment of your request.

METHOD OF PAYMENT

Please note: All balances are due in full by May 15, 2020. If full payment is not received by May 15, 2020 booth space will be released.

U.S./Canadian Companies

- 50% deposit of the Standard Booth Rate is due with contract and the remaining balance is due by May 15, 2020.
- 100% of payment is due with all Standard Booth Rate contracts received after May 15, 2020.

International Companies (except Canada)

- 100% payment is due with all contracts.

Invoice full amount _____

Payment \$ _____ Check # _____ Check Date _____ Credit Card (In order to protect your credit card information, an invoice will be sent with instructions on how to submit payment.)

AUTHORIZATION

Exhibitor agrees to abide by all Terms & Conditions, Rules & Regulations and Guidelines (located at congress.nsc.org/exhibit) governing the NSC 2020 Congress & Expo. By signing below, the individual represents that he/she is duly authorized to execute this binding contract on behalf of named Exhibitor.

Sign in with a Digital ID: _____ Date: _____
 Name (please print): _____ Title: _____
 Accepted by NSC: _____ Date: _____

Due to regulations, please check the box below and sign.

I authorize the National Safety Council to send NSC Congress & Expo- and Membership- related faxes and emails.

Sign in with a Digital ID: _____ Name (please print): _____ Date: _____

RETURN TO:		Account ID _____ Sales Person _____ Source _____
National Safety Council 1121 Spring Lake Drive Itasca, IL 60143-3201 ATTN: Dorothy Banks	OR	Fax to (630) 285-0798 Email to NSCExpo@nsc.org
		2020 Booth# _____ Size _____ Corner _____ Date Received _____ Date Assigned _____



The NSC Congress & Expo Website and Final Program provide vital exposure for Exhibitors. Completed forms must be received by July 17, 2020, to be included in the Final Program. **If this form is not received by July 17, 2020, no description or product/service categories will be listed in the Final Program.**

Company Name: _____ Booth #: _____

Address: _____

City: _____ State: _____ ZIP/County Code: _____

Country: _____ Phone: _____ Toll Free: _____ Fax: _____

Website Address: _____

Description of products/services to be exhibited at the NSC 2020 Congress & Expo:

(Please print or type a description of 30 words or less. No sales pitches. The Council retains the right to edit.)

Product/Service Categories

Product/service categories will be displayed as part of your NSC Congress & Expo Website listing and Final Program listing.

Company Classification: Manufacturer Distributor Other

PLEASE CHECK ALL THAT APPLY. (MAXIMUM 10)

Administrative/Risk Management Services

- Association
- Certification Programs
- Computer Software
- Consultants
- Education
- Employee Screening and Rehabilitation
- Health Testing
- SDS Management
- Publications
- Risk Management/Insurance
- Safety Incentives/Award Plans
- Training

Emergency Response

- AED
- Confined Space
- Disaster Preparedness
- First Aid
- Homeland Security
- Misc. Emergency
- Planning
- Rescue Devices
- Thermal Imaging
- Tools

Environmental Protection

- Air/Water Treatment/Sampling
- Chemical Storage
- Cleanup
- Energy Conservation
- Global Warming Prevention
- Misc. Environmental
- Spill Control/Containment

Ergonomics

- Ergonomic Administrative Aids
- Industrial Ergonomics
- Office Ergonomics
- Personal Ergonomics

Facility Design, Maintenance and Operation

- Cleaning and Maintenance Materials and Devices
- Electrical Devices
- Floor Coatings
- Flooring/Mats
- Lighting Devices
- Misc. Facility Operations Equipment
- Shelter and Canopies
- Signs and Signals
- Stairs and Ladders

Fall Protection

- Chains, Ropes, Slings
- Harnesses/Lanyards
- Lifelines
- Misc. Fall Protection
- Safety Nets

General Safety

- Emergency Preparedness
- Ice Accident Prevention
- Marking Flags/Barricade Tape
- Off-the-Job Safety
- Safety Knives
- Slips, Trips and Falls
- Tools

Hazard Control

- Alarms and Accessories
- Fire Protection Equipment and Security
- Health Risk Controls
- Machine and Tool Guarding
- Materials Handling Equipment
- Motor Transportation and Traffic Control Devices
- Overhead Protection

Home & Community

- Home Safety Products/Services
- Community Safety Products/Services
- Misc. Home & Community

Industrial Hygiene/Occupational Health

- Asbestos and Dust Abatement
- Detectors and Monitors
- Hazardous Waste
- Indoor Air Quality
- Laboratory Products
- Other Instrumentation

Personal Protection

- Arm Protection
- Back Protection and Braces
- Eye Protection
- Face Protection
- Foot Protection
- General Body Protection
- Hand Protection – Gloves
- Hand Protection – Other
- Head Protection
- Hearing Protection
- Leg Protection
- Respiratory Protection
- Protective Fabrics
- High-Visibility Apparel
- Wearable Technology
- Women Design

Security

- Communication
- Homeland Security
- Integrated Security Systems
- Building Management Systems
- Surveillance
- Threat Assessments
- Workplace Violence

Transportation

- Driver Training
- Equipment
- Fleet Management
- Recording/Reporting



1. Eligibility of Exhibitors

Eligibility is limited to companies that supply products and/or services specifically related to the safety, health and environmental industries. The Exhibitor agrees not to display products or literature it does not regularly sell or distribute, except as may be necessary to illustrate the applications of the products. The National Safety Council reserves the right to deny participation to any company whose business is determined, at the National Safety Council's sole discretion, to be inappropriate for the exhibition.

2. Space Assignment

General booth sales will begin on December 20, 2019. Contracts are assigned booth space on a first-come, first-served basis. The National Safety Council will attempt to honor an Exhibitor's request for booth space and his/her desires; however, the National Safety Council reserves the right to assign an Exhibitor to the best space available should his/her choices be unavailable.

3. Payment Information

A 50% deposit (100%) for international companies is required along with the signed contract. All balances are due in full by May 15, 2020. All booths not paid in full by May 15, 2020 will be released. All contracts received after May 15, 2020 must include 100% payment to secure booth space. Contracts will not be accepted without full payment. International companies must provide 100% payment along with their contract. Contracts will not be accepted without full payment. Credit cards are accepted. Credit card information will be processed upon receipt. Checks must be made out to the National Safety Council and payable through a U.S. bank. Final payment is due within 30 days of invoice or May 15, 2020 whichever comes sooner. If the National Safety Council does not receive the balance by May 15, 2020, or if the Exhibitor has delinquent accounts with the National Safety Council, the Council reserves the right to cancel this contract and release the booth space for resale purposes. All previously paid monies will be forfeited. Contracts received from companies that have any outstanding balances due to the Council will not be processed without full payment of delinquent accounts.

4. Space Size

Minimum booth space size is 10' x 10' or 100 square feet (inline). Peninsula booth space consists of four 10' x 10' booth spaces in a 20' x 20' configuration with peninsula inline booths adjacent. Island booth space is subject to a minimum purchase of six 10' x 10' booth spaces in a 20' x 30' configuration. All definitions will appear in the 2020 Display Rules and Regulations.

5. Standard Booth Equipment

Inline booth space rental includes an 8' high draped backwall with 36" high draped side rails, a 7" x 44" ID sign with company name and booth number. Peninsula booth space rental includes: 8'x20' high draped backwall and ID sign. All booth space rental includes booth vacuuming on Sunday night. However all visqueen must be removed.

6. Expo Floor Plan

The Council reserves the right to rearrange the Expo Floor at any time. The Council also reserves the right to relocate Exhibitors should it become necessary for causes beyond the Council's control or advisable in the best judgment of the Council.

7. Display Regulations

Inline: Inline Booths are most commonly 10' wide and 10' deep. No exhibit display products or signage may exceed 8' in overall height. The maximum height of 8' is permitted on the back 5' section and a maximum height of 4' is permitted on the front 5' section. When three or more Inline Booths are used as a single exhibit space, the 4' height limitation is applied only to that portion of exhibit space which is within 10' of an adjoining booth. A Corner Inline Booth is exposed to an aisle on one side. The same rules for Inlines apply to Corner Inline Booths. No hanging signs allowed.

Peninsula: A Peninsula Booth is 20' wide by 20' deep and shares a common backwall with other booths. Exhibit fixtures, components and signage built from the ground up will be permitted at a maximum height of 16', without any backwall line of sign restrictions. No signage is permitted on the backside of the backwall facing your neighbors. Backwalls must be finished or draped at the exhibitor's expense. Hanging signs from the ceiling are permitted in Peninsula Booths that are 400 square feet and must be installed and dismantled by the Rigging Crew. The maximum hanging sign height allowed is 20' measured from the floor to the top of the sign. Hanging Signs must be placed a minimum of 5' from the adjacent booths. The entire sign must hang over your contracted booth space.

Island: An Island Booth, defined as 20' wide x 30' deep or larger, is exposed to aisles on all four sides of the booth with no adjacent neighbors. Exhibit fixtures, components and signage will be permitted up to a maximum height of 20'. Hanging signs from the ceiling are permitted and must be installed and dismantled by the Rigging Crew. The maximum hanging sign height allowed is 20' measured from the floor to the top of the sign.

8. Cancellation of Expo

In the event any part of the Exhibit Hall is destroyed or damaged so as to prevent the Council from permitting an Exhibitor to occupy the assigned booth space during any part of or for the whole Expo period, or in the event occupation of assigned booth space during any part of or for the whole Expo period is prevented by strikes, Acts of God, national emergency or other causes beyond the control of the Council, this agreement shall terminate and the said Exhibitor shall and does hereby waive any claim for damages or compensation against the Council, its officers, directors, agents or employees, except the prorata return of the booth space rental paid after deduction of actual expenses incurred by the Council in connection with the Expo. There shall be no further liability on the part of either party.

9. Cancellations/Reductions

All cancellations or reductions of space must be submitted in writing to the National Safety Council on your company letterhead and are considered final. Notifications received by August 14, 2020, will be entitled to a refund minus a 25% fee of the unused booth space. Notifications received after August 14, 2020, will not be entitled to any refund and the Exhibitor shall remain liable for the total amount of the unused booth space. Booths will be reassigned. Exhibitor may be required to move locations if they request a reduction in space. Exhibitors who cancel their booth space or fail to occupy their assigned booth space by 4:30 p.m. on Sunday, October 4, 2020, will not be eligible to access the NSC 2020 Congress & Expo Attendee List, entitled to any badges, or hold meeting space, regardless of whether full payment has been made. Monies cannot be carried over to the following year. Any cancellation without payment is liable for a 25% fee of unused booth space.

10. Policy on Selling

In order to stimulate interest in the safety, health and environmental industries, Exhibitors shall be permitted to take orders for the sale of their products or services at the Expo provided that the products/services are substantially related to the safety, health and environmental industries. The Exhibitor shall be solely responsible for any federal, state, or local taxes required to be collected or withheld if product is sold in Indianapolis, IN. NOTE: In case of questions, contact the Indiana Department of Revenue for further information.

11. Subletting

The space applied for is to be used solely for the Exhibitor whose name appears on the contract. Only the Exhibitor name which appears upon the face of this contract may be used to identify the leased booth space at the Expo and in all official Exhibitor listings. The Exhibitor may not assign, sublet or sublicense any part of the booth space. In the case of exhibiting companies that are affiliates and wish to share leased booth space, separate contracts must be submitted by each company, along with a letter explaining the relationship. Each request will be reviewed individually by the Council. The Council, its representatives, committees, agents and members shall not be liable for any damage arising in any manner, directly or indirectly, from such rejection.

12. Age Requirement

No one under the age of 16 will be permitted on the Expo Floor at any time regardless of affiliation or circumstances. Proof of age is required.

13. Meetings/Functions

In the interest of the success of the entire NSC Congress & Expo, the Exhibitor agrees not to extend invitations, hold meetings or otherwise encourage absence of attendees or exhibitors from the Expo Floor during the official Expo hours.

14. Liability and Indemnification

The Exhibitor agrees to indemnify and hold harmless National Safety Council, its officers, members and employees from loss or expense (including legal expense) to any person or persons for or by reason of: any breach by the Exhibitor of this Agreement; any condition, defective or otherwise, of any apparatus, equipment or fixtures furnished by the Exhibitor in connection with its exhibit; and any act or omission of the said Exhibitor, its employees or agents. The Exhibitor assumes the entire responsibility for and hereby agrees to protect, indemnify, defend and hold harmless the National Safety Council, Global Experience Specialists, Inc. and the Capital Improvement Board of Managers of Marion County (as Licensor), the Marion County Convention and Recreational Facilities Authority ("MCCRFA"), the Indiana Stadium and Convention Building Authority ("ISCB"), their employees and agents against all claims, losses and damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by the Exhibitor, or their employees' or agents' installation, removal, maintenance, occupancy or use of exhibit premises or a part thereof. The Exhibitor expressly releases National Safety Council and all aforementioned individuals from any and all claims for such loss, damage or injury. It is the Exhibitor's sole responsibility to obtain, at its own expense, any or all licenses and permits to comply with all federal, state, local laws.

15. Insurance

Each Exhibitor is required to carry, for its own protection and entirely at its expense, general liability insurance including: (1) premises/operations, (2) broad form contractual, and (3) personal injury. This general liability insurance shall include limits of liability of not less than \$1,000,000.00 per occurrence combined single limit for personal injury, death or property damage. Exhibitor must have insurance policies covering exhibit materials and/or equipment, transportation of exhibit and said equipment from home base to the show, vice versa, as well as installation, removal, maintenance, occupancy or use of exhibit premises or a part thereof during the NSC 2020 Congress & Expo. The Exhibitor acknowledges and agrees that its participation in the Exhibition is solely at the Exhibitor's own risk. Exhibitor using a third party contractor for the installation of their booth must make sure the third party contractor have insurance coverage before appointing them.

Insurance obtained by the Exhibitor under this Agreement must be issued by an insurance company with an A.M. Best rating A- or higher and shall include coverage of the indemnification obligations of the Exhibitor under these rules and regulations, and shall name the National Safety Council, Global Experience Specialists, Inc. and the Capital Improvement Board of Managers of Marion County (as Licensor), the Marion County Convention and Recreational Facilities Authority ("MCCRFA"), the Indiana Stadium and Convention Building Authority ("ISCB") as additional insureds on the general liability policy with limits of liability of at least \$1,000,000 combined single limits including bodily injury, property damage, fire and theft.

Each Exhibitor is required to carry workers compensation coverage protecting employees in accordance with the laws of the State of Indiana. Each Exhibitor acknowledges that it is the Exhibitor's responsible for obtaining, for its protection and entirely at its own expense, such insurance.

Neither the National Safety Council, Global Experience Specialists, Inc. nor the Capital Improvement Board of Managers of Marion County (as Licensor), the Marion County Convention and Recreational Facilities Authority ("MCCRFA"), the Indiana Stadium and Convention Building Authority ("ISCB") will insure Exhibitor's property or assume responsibility for any theft, damage, or loss by any cause of property of the Exhibitor, its agents or employees, nor for any injury that may occur to the Exhibitor, its agents or employees.

EXHIBITOR SHALL SUPPLY THE NATIONAL SAFETY COUNCIL WITH CERTIFICATES OF INSURANCE AT LEAST 30 DAYS PRIOR TO ACCESS THE EXHIBITION PREMISES.



16. Venue and Jurisdiction for Disputes

This Application shall be deemed to be executed in DuPage County, Illinois. This Application, and all matters arising out of or relating to the Application and/or any resulting contract, including compliance with the Rules & Regulations (except as expressly otherwise provided, such as Rules 5i, 10, 12, and 13 regarding compliance with the laws of the convention center locale) shall be governed by the laws of the State of Illinois (without regard to any applicable conflicts of law rules) and the federal laws of the United States. With respect to this Application & Contract, and all matters arising out of or relating to this Application & Contract, applicant consents to exclusive jurisdiction and venue in the state courts sitting in DuPage County, Illinois, and/or the federal courts for the Northern District of Illinois and hereby agrees that no action arising out of or relating to this Application and/or any resulting contract shall be filed in any court other than the Circuit Court of the Eighteenth Judicial Circuit, DuPage County, Illinois, or the United States District Court for the Northern District of Illinois. Applicant hereby irrevocably waives, to the fullest extent permitted by applicable law, any objection which it may now or hereafter have to the laying of venue of any such proceeding brought in such a court and any claim that any such proceeding brought in such a court has been brought in an inconvenient forum.

17. Exhibitor Rules & Regulations

The Exhibitor understands and accepts that the 2020 Terms & Conditions, Rules & Regulations and Guidelines are integral and binding parts of this contract. In addition, the Exhibitor also agrees to abide by the operational policies of the Indiana Convention Center.

18. Authority of Show Management

The Council shall have full power in the matter of interpretation, amendment and enforcement of all said Rules & Regulations. The Council's interpretation and decision are final. Any amendments to the contract with the Exhibitor must be done so in writing and signed by both parties to be binding. The National Safety Council is entitled to attorneys' fees and costs incurred from enforcing this contract.



1. Expo Dates and Hours*

Monday, October 5	9:30 a.m. - 4:00 p.m.
Tuesday, October 6	9:30 a.m. - 4:00 p.m.
Wednesday, October 7	9:30 a.m. - 1:00 p.m.

Exhibit personnel will be allowed on the Expo Floor at 8:00 a.m.

2. Installation of Exhibits/Move-In*

Friday, October 2	8:00 a.m. - 6:00 p.m.
Saturday, October 3	8:00 a.m. - 6:00 p.m.
Sunday, October 4	8:00 a.m. - 4:30 p.m.

No one under the age of 16 will be allowed on the floor during move-in or move-out.

Exhibitors and their approved contractors will be allowed on the Expo Floor during the above noted times. Electrical power and work level lighting will be on during setup hours. Air conditioning/heating will not be on during setup hours. Labor can be ordered on-site, although it is strongly suggested that this, along with furniture, carpet, etc., be ordered in advance to save time and money. Written requests to work hours other than those listed above must be received by the Council no later than September 11, 2020.

3. Dismantling of Exhibits/Move-Out*

Wednesday, October 7	1:00 p.m. - 7:00 p.m.
Thursday, October 8	8:00 a.m. - 4:30 p.m.

NOTE: Crate return can take up to 8 hours. Each Exhibitor must make arrangements for removal of its material from the Convention Center in accordance with move-out procedures outlined in the Exhibitor Manual. Exhibitors that tear down before 1:00 p.m. on Wednesday, October 7, will be fined \$500.00 per 10' x 10' booth space. The fine must be paid before an application for space at the NSC 2021 Congress & Expo will be accepted. All exhibit material must be packed and ready for shipment on October 8. The Exhibitor must directly arrange for material pickup with its carrier. All carriers must arrive at the Center no later than 12:00 p.m., Thursday, October 8.

Any material not called for at said time and date will be shipped, at the Exhibitor's expense, by the best available carrier to the Exhibitor's address on file.

4. Design of Exhibits

- Exhibitors are required to provide professional-looking floor covering (carpet or mats) over the entire booth, and are responsible for the safe installation and maintenance of this floor covering throughout the Expo.
- All efforts to design the booth must be done in such a way as to not violate the rights of other Exhibitors and visitors.
- Professionally drawn diagrams of any new booth construction must be submitted to the Council for review prior to actual construction to ensure that all guidelines have been met. Additional approval by the Convention Center is also recommended. All bunting, draperies or other fabrics must be fireproofed before entering into the decoration of any exhibit. Paper decorations are not permitted.
- If, upon inspection at Expo site, exposed crates, cartons, electrical wires, floor covering, etc., are found to detract from the appearance of the booth or overall safety of the Expo, the Council reserves the right to drape off, cover or remove the offending item(s). The Exhibitor shall pay all expenses that the Council may thereby incur.
- Adjoining aisles must remain clear to ensure proper traffic flow.

5. Operation of Exhibits

- Booths must be open to all registrants and manned during all Expo hours. Exhibitors may not limit admission to any special group or class.
- All contests, promotions, demonstrations and literature distribution must be confined to the Exhibitor's contracted booth space.
- Exhibits should include descriptive and educational brochures. Demonstrations are to be straightforward, professional and non-combative in nature. **Booth space must be planned to allow an adequate viewing area so aisle traffic is not obstructed.** Equipment for demonstrations must not pose a safety hazard. Activity and attire of models and demonstrators shall be consistent with the professional atmosphere of the Expo. Demonstrations, lectures or presentations must be conducted by full-time employees of the exhibiting company.
- It is the responsibility of the Exhibitor to receive prior approval from Show Management for any product demonstration or presentation that is not within standard industry procedures and/or may be questionable in nature.
- Audiovisual devices/effects and demonstrations will be permitted only in those locations and at such sound intensity as, in the opinion of Show Management, does not interfere with the activities of neighboring Exhibitors. Plans to use such devices or demonstrations must be presented to Show Management for approval by September 11, 2020.
- Spotlights and floodlights must be located in such a way as not to distract or annoy others. Flashing, revolving or rotating lights must be within the prescribed ceiling height of the booth space, and may only be turned on while being demonstrated.
- No helium balloons may be used as booth decoration or inflated to distribute to booth visitors.
- The Council reserves the right to discontinue objectionable presentations that violate laws or rights of other Exhibitors and that may disrupt the Expo until such time as a mutually agreeable presentation may be developed. The Exhibitor waives any rights or claims of damages arising out of enforcement of this rule.
- The Indianapolis Fire Department prohibits the storage of any material behind an exhibit and limits booth storage to only a one-day supply of promotional material. Boxes needed for repacking must be stickered as "Empty" and placed in aisles for storage during setup. All other cartons must be discarded. This is strictly enforced.

6. Program Listing

Only the Company name that appears on the Company Profile form will be used to identify booth space. Company and product information provided as part of the Company Profile will be included in the Congress & Expo website and Final Show Program. **Exhibitor information is listed in alphabetical order by company name in the NSC Congress & Expo Final Program.** Products or services displayed by the Exhibitor may not be used in conjunction with or in place of the Exhibitor's legal company name. Product information can be outlined in the listing area provided for this information. Neither the Council, nor the Editor, nor Show Management, can be held responsible for errors or omissions that occur in the course of collection and/or printing of this information.

7. Sponsorships

A sponsorship program has been developed to help companies gain additional exposure at the Expo. These diverse and high-profile sponsorship opportunities are limited. Whenever possible, multiple sponsorships will be available for a given item. Exhibiting companies will be allowed to purchase multiple sponsorships.

8. Handout/Novelty Item and Food Distribution

Small token gifts that are worn, displayed and/or carried in the pocket such as pens, pencils, luggage tags, or pocket calendars may be distributed from the booth without prior approval from Show Management. It is the responsibility of the Exhibitor to receive prior approval from Show Management for any handout that may be questionable in nature. Distribution of refreshments or any other products for consumption is prohibited without the prior approval of Show Management and the Indianapolis Convention Center. No food or beverages will be permitted on the premises unless purchased through the Center's exclusive contractor.

9. Mechanical Recording

Exhibitor shall not photograph or video an exhibit or product of another exhibition unless such photography or videography is approved in writing by the other exhibitor or Show Management.

10. Compliance with Laws

Exhibitors shall comply with all laws and ordinances of the United States, the State of Indiana and the City of Indianapolis, IN plus, whenever applicable, all rules and regulations of the local police and fire department along with policies and criteria established by the Indianapolis Convention Center.

11. Contractor Service

In July 2020, the Council will send a link to the online Exhibitor Manual to the company contact noted on the Exhibit Space Application & Contract. The Council will designate suppliers to provide various services to the Exhibitor. Such suppliers can provide all show services other than supervision, services provided by the general contractor, and the exclusive services of the Convention Center.

12. Union Information

To assist you in planning, union labor will be required for certain aspects of your exhibit handling. Material Handling/Freight - Teamsters handle all freight inside the exhibit hall. They unload all trucks or vehicles, deliver the materials to your booth, and remove and reload materials at the close of the show. Exhibitors may hand carry their own materials in/out of the exhibit facility without the use of flat trucks, dollies, motorized equipment, etc. Teamster and Stagehands - Members of this union claim jurisdiction over all set up and dismantling of exhibits, including signs and laying of carpet. This does not apply to unpacking and placement of your merchandise. The exhibitor may use their own full time employees, as long as they do not employ the use of power tools. Members of these unions claim jurisdiction on the operation of material handling equipment, including unloading and reloading, and handling of empty containers. Exhibitors may bring their freight in through the front doors or through the loading area, provided that they do not use motorized carts.

13. No Smoking Policy

NSC Congress & Expo is a non-smoking event. Smoking is prohibited in the Indiana Convention Center.

14. Press Conferences

Press conferences by Exhibitors on the Expo Floor during Expo hours are prohibited. All press conferences must be coordinated with the Council's Communications Department.

15. Hotel Guidelines

- Suites are available at many of the Congress hotels. In keeping with the character of the Expo as a working convention, and so as not to interfere with attendance, **Exhibitors may not provide group entertainment in suites or other facilities during Expo Hours.** Only firms exhibiting in 2020 are entitled to suites in the Congress hotels. All requests must be processed through the exclusive housing provider, onPeak; Exhibitors are not permitted to contact Congress Hotels directly.
- Advertising in the hotels is not allowed unless written permission is granted by Show Management.

* Please note times subject to change



16. Meetings and Other Group Functions

- a. Only firms exhibiting in the NSC 2020 Congress & Expo and using our housing services, are entitled to meeting space in the Congress hotels.
- b. Meeting space for events (meetings, receptions, etc.) is available at many Congress hotels during non-Expo hours only. An online link will be provided for exhibitors to request meeting space at a hotel. We encourage you to secure space before June 2020 to help ensure availability as it is first-come.

17. Endorsements

The Council does not approve, endorse or recommend the use of any specific commercial products or services. The Exhibitor may not, therefore, state or imply either verbally, or in printed literature, that his product or service is approved, endorsed or recommended by the Council.

18. Enforcement of Rules and Regulations

- a. Violations of the 2020 Terms & Conditions, Display Regulations and/or Rules & Regulations may result in the reduction of seniority rights (i.e. loss of priority points, rank) for space selection at the NSC 2021 Congress & Expo.
- b. In addition, violations of these Terms & Conditions and/or Rules & Regulations by the Exhibitor, its employees or agents shall, at the sole option of the Council, entitle the Council to apply a penalty fine or terminate the Exhibitor's right to occupy space at the NSC 2020 Congress & Expo. In the case of such termination, the Council may retain all monies paid or due by the Exhibitor. Upon evidence of violation, the Council may terminate the Contract, re-enter and take possession of the space, and may remove all persons and goods at the Exhibitor's risk. The Exhibitor shall pay all expenses and damages the Council may thereby incur.

19. General Information

All matters not covered by these Rules & Regulations are subject to the decision of the Council. These Rules & Regulations may be amended at any time by the Council and all amendments that may be made shall be equally binding on all parties affected by them as are the original Rules & Regulations. All portions of this contract are self-sustaining and capable of separate enforcement. In the event of any amendment or additions to these Rules & Regulations, written notice will be given by the Council to such Exhibitors as may be affected by them. The abbreviation "the Council" used in the Rules & Regulations shall mean National Safety Council, a federally chartered, nonprofit corporation, and, as the context may require, its directors, managers, officers, agents, or employees duly acting for the Council in the management of the NSC Congress & Expo.

20. Privacy Statement, Canadian Anti-Spam Legislation and GDPR policy

Please visit nsc.org/privacy